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September 2014

Dear Parent/Carer

As you are already aware, Southborough High School is a Good school. From September 2014, further developments will be made to make sure we are constantly evolving our approach to delivering the best education possible to our students. Two of the key strengths of the school is our Behaviour and the Attendance of our students, both of which are highly regarded in our latest Ofsted report. As we are constantly evolving, however, from September 2014 we will be making changes to both of these areas, in order to develop them even further. This will be done through No Notice Detentions and Fixed Penalty notices (FPN's).

1. No notice detentions

The Department for Education has published new guidance on how schools should deal with poor behaviour. One of the changes is that schools are no longer required to give parent/carers 24 hours' notice of detention. Please see the linked document: - <https://www.gov.uk/school-discipline-exclusions/discipline>

Any student who receives a behaviour detention within School for either inadequate work, failure to fully commit to their learning or poor behaviour in any one school day will be kept behind for 45 minutes on the very same day.

Failure to engage with this process will result in further sanctions.

2. Fixed Penalty Notices (FPN's)

Further developments will be made to unauthorised absences. Please see on a separate document our policy to FPN's starting in September 2014. If a child accumulates 10 unauthorised absences (late after registration closes in the morning and one days unauthorised absence with equal to two absences –am and pm) they will receive a letter of warning from the Headteacher. Thereafter, if no improvement is made then a Fixed Penalty Notice of £60 will be issued. If this FPN is not paid then the fee will increase to £120 and further to this not being paid the process will go through the magistrate's court for prosecution.

If you have any questions regarding the above, please do not hesitate to contact me.

Yours sincerely,

Mr D Edwards
Assistant Headteacher